

# Our Hospital

## Citizens' Panel

**Date:** Saturday 29 February 09:30 – 12:30 (**Session 1** of 4)

**Venue:** Grand Hotel, St Helier

**Attendees:** Citizens' Panel: 17 members (although Citizens' Panel was due to be made up of 18 persons, one individual person declined to be involved at late notice).

Our Hospital Team:

**Richard Bannister (RB)** - Project Director

**Carl Walker (CW)** - Communications and Engagement Lead

**[REDACTED]** - Interim Business Support (Note taker ONLY)

### What is the Citizens' Panel and the context of choosing a site for the new hospital – *RB*

- RB led a discussion with the Citizens' Panel about the context and principles of convening a Citizens' Panel who, would consider and determine the criteria for appraising a long list of sites for a new hospital, with a view to identifying a short list of sites. RB outlined how these questions would be used to develop a 'sequential test' that would be applied by a selection panel to appraise the long list of sites.

### Discussion and Questions

- The Facilitator invited the Citizens' Panel to ask questions of RB/CW.

### Citizens' Panel Terms of Reference – *CW/RB*

- CW/RB outlined the draft Terms of Reference for the Citizens' Panel and invited them to discuss.
- CW/RB described the process used to ensure that the Citizens' Panel is representative of the Island i.e. demographics and residency in the Parishes of Jersey.
- CW/RB asked the Citizens' Panel to consider whether a list of all members of the Citizens' Panel should be put on the Government website. Panel members were assured that their identities would not be made public unless they consented to do so.
- Citizens' Panel member voted unanimously that they wish to remain anonymous.

### Review of Terms of Reference – *Facilitator*

- The Facilitator invited the members of the Citizens' Panel to review the document and share their thoughts.
  - anything that is unclear that they would like explained.
  - anything they think should be rephrased to be clearer.
  - anything they think should be added or taken out.
  - anything that they want to learn more about.
  - anything they need individually or as a group to fulfil their role effectively.
- It was agreed that a revised version of the Terms of Reference would be circulated before next session.



**Working together - *Facilitator***

- The Facilitator led a discussion about how members of the Citizens' Panel would work together (ground rules) and agreed that the 'ground rules' would be displayed at each session.

**Round Up**

- CW/Facilitator outlined plans for the next sessions.
- A brief Q&A took place.

# Our Hospital Citizens' Panel

**Date:** Thursday 05 March 18:30 – 20:30 (**Session 2** of 4)  
**Venue:** Halliwell Lecture Theatre, General Hospital, St Helier  
**Attendees:** Citizens' Panel: 17 members

Heath & Community Services (HCS) Team:

**Rob Sainsbury (RS)** - Group Managing Director  
**Patrick Armstrong (PA)** - Group Medical Director  
**Miguel Garcia-Alcaraz (MG)** – Head of Mental Health  
**Rose Naylor (RN)** – Chief Nurse  
[REDACTED] - Interim Business Support (Note taker ONLY)

**Apologies:** **Caroline Landon (CL)** - Director General for HCS

**Roles – RS, PA, MG & RN**

- The HCS Team discussed their roles with the Citizens' Panel and summarised how they relate to the Jersey Care Model and Our Hospital Project.
- RS talked through a Power Point presentation with the Citizens' Panel about the Jersey Care Model.

**Jersey General Hospital – RS, PA, MG & RN**

- The HCS Team outlined current challenges with the operation of the current hospital estate e.g. working across multiple locations, varying standards of working conditions and day to day operational pressures and challenges.

**Jersey Care Model Presentation - RS**

RS outlined the Jersey Care Model and described how the stress testing for the Jersey Care Model is being undertaken. He noted that this is being led by Price Waterhouse Coopers, who are drafting a Strategic Outline Case (SOC) for the Jersey Care Model.

**Questions to the Team – RS, PA, MG & RN**

A brief Q&A took place.

**Action Point:** RS will share a copy of the Jersey Care Model presentation and a copy of the Jersey Care Model Briefing Paper (by email) with the Citizens' Panel

**Appendices:**

- 1.0 Jersey Care Model presentation
- 2.0 Jersey Care Model Briefing Paper



# Our Hospital Citizens' Panel

**Date:** Saturday 07 March 09:30 – 17:30 (**Session 3** of 4)

**Venue:** Grand Hotel, St Helier

**Attendees:** Citizens' Panel: 17 members

Our Hospital Team:

**Caroline Landon** - Director of Health and Community Services

**Ashok Handa** - Clinical Director (by phone if required)

**Richard Glover** - Planning and Site Assessment Advisor

**Carl Walker (CW)** - Communications and Engagement Lead

**[REDACTED]** - Interim Business Support (Note taker ONLY)

## Welcome

- The Facilitator clarified his role as a resource to facilitate a process and that the panel members would determine the criteria for shortlisting potential sites for a new hospital, which would be expressed as questions.
- The Citizens' Panel discussed house-keeping and the plan for the day.
- The Terms of Reference from the first session which had been revised were approved by The Citizens' Panel.

## Creating Criteria for Choosing Sites for the New Hospital

Summarised as *"To create selection criteria for choosing the site for Jersey's new hospital"*

### Selection criteria to be developed for each of the following areas:

- Health needs
- Transport and access to the hospital site
- Sustainability
- Impact on local communities at the chosen site
- Design

The Citizens' Panel took part in an interactive workshop, during which, notes and headings were written up on a flip chart with the use of Posit-It notes

The Facilitator invited a discussion on whether any other broad 'Areas' need to be added – criteria not discussed at this stage – Nothing added by the Panel members.

## Our Hospital Team join the meeting with the Citizens' Panel

Brief introductions – name and role followed by short presentations from:

- **Caroline Landon** - Director of Health and Community Services (*welcome, thanks and scene-setting*)
- **Richard Glover** - Planning Lead (*provided a town planning perspective*)

## Q&A Session to the Team

A Q&A took place

## Creating Criteria

The Citizens' Panel considered how the initial criteria that they had discussed could be developed into questions that would establish a sequential test for short listing of potential hospital sites.

**Responses to 'Call for Submissions by the public' – None submitted**



### **Turning ideas into questions and Prioritising questions**

The Citizens' Panel went on to convert the initial criteria into question format and prioritised those criteria to develop the draft 'sequential test'.

### **Round Up**

- Expectations of what will happen on next sessions (CW & Facilitator)
- A brief Q&A took place.

# Our Hospital Citizens' Panel

**Date:** Saturday 10 March 18:30 – 20:30 (**Session 4** of 4)

**Venue:** Grand Hotel, St Helier

**Attendees:** Citizens' Panel: 17 members

Our Hospital Team:

**Richard Glover (RG)** - Planning and Site Assessment Advisor

**Carl Walker (CW)** - Communications and Engagement Lead

**[REDACTED]** - Interim Business Support (Note taker ONLY)

## Approval of the Questions

The Citizens' Panel discussed the draft questions that would be applied as part of the 'sequential test' that were developed in Session3. The Panel asked clarification questions of the project team, who discussed their considerations in detail.

The Citizens' Panel approved the final draft of the questions that would be used for the 'sequential test' for site selection. They noted that the next steps would be to convene a selection panel who would apply the 'sequential test' questions.

24 questions in total were approved by the Citizens' Panel.

## Round Up: *RG*

The Our Hospital Team noted their appreciation for the hard work and professionalism of the Citizens' Panel with what could have been a very challenging task.

The Citizens' Panel requested that the project team could report back to the Panel on the application and outcome of the site selection process.